

SPMS Chair Report
Thursday July 20, 2023
Submitted by Ken Brisbin

Elections Committee

Election Committee has been established consisting of Errol Graham, Mary Hull, Diana LaMar, Cory Nguyen, Ralph Porrazo. The committee is following the SPMS By-Laws in accordance with Section VII: Nominations and Elections of SPMSC Officers

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USMS Annual Meeting Delegates

All voting delegates have been established, some attending virtual and some in person. We did come in under budget and stipends are being distributed. We have three new attendees, Luci Davies, Cory Nguyen and Ralph Porrazo. Included is the breakdown of funds and a list of voting delegates.

<i>First</i>	<i>Last</i>		<i>How Attending</i>	<i>Sharing Room</i>	<i>Food Allergies</i>	<i>Check Issue</i>	<i>USMS Reg Fee</i>	<i>Notes</i>
Arlette	Godges	Automatic	In Person	Yes	None	\$189.75		Food Reimbursement
Robin	Smith	Automatic	In Person	Single Only	None	\$189.75		Food Reimbursement
Kenny	Brisbin	Automatic	In Person	Single Only	None	\$189.75		Food Reimbursement
Diana	Doan LaMar	Automatic	In Person	Yes with Robert Mitchell	Allergic to Peanuts and So	\$970.75	\$250.00	
Omar	De Armas	Automatic	In Person	Single Only	No Food Allergies	\$970.75	\$250.00	
Brandon	Franklin	Automatic	Virtual			\$0.00		
Luci	Davies	Delegate	Yes	Yes	None	\$970.75	\$250.00	
Virgil	Chancy	Delegate	Yes	Yes	None	\$970.75	\$250.00	
Robert	Mitchell	Delegate	Yes	Yes (Diana Doan LaMar)	None	\$970.75	\$250.00	
Cory	Nguyen	Delegate	Yes	Yes	None	\$970.75	\$250.00	
Ralph	Porrizzo	Delegate	Yes	Yes	None	\$970.75	\$250.00	
Becky	Cleavenger	Delegate	Virtual			\$0.00		
Judi	Divan	Delegate	Virtual			\$0.00		
Beata	Konopka	Delegate	Virtual			\$0.00		
Alina	Perez de Armas	Delegate	Virtual			\$0.00		
Bill	Sive	Delegate	Virtual			\$0.00		
						\$0.00		
						\$7,364.50	\$1750.00	
					Total Impact to Budget	\$9114.50		

2023 USMS Annual Mtg (Sep 8-10, 2023)
Estimated Travel Costs for LMSC In-Person Delegate Attendees
(Note: Estimated Travel Costs as of June 4, 2023)

- Assumes travel to Houston, TX (IAH – George Bush Intercontinental Airport) on Friday September 8, 2023 (arriving by 6:00PM) and returning on Sunday September 10, 2023 (departing after 2:00PM). **Note that due to two-hour time difference, it will be difficult for us to arrive before 6:00PM due to lack of non-stop flights.**
- Meeting Agenda starts Friday September 8th at XX:XXPM and ends Sunday September 10th at XX:XXPM. **Note that due to two-hour time difference and lack of non-stop flights, we may need to travel on Thursday September 7, 2023 if meetings start in afternoon.**
- Meeting Location is at the Houston Airport Marriott Hotel (hotel property is located in the airport)

		Travel Early
Roundtrip Airfare (Average Coach/Economy Fare multiple airlines departing from LAX, SNA, LGB, BUR, ONT, LAS)		\$503.00
Checked Baggage Fee (\$30.00 x 2)		\$60.00
Ground Transportation (Meeting Hotel is located in the Houston Intercontinental Airport IAH)		N/A
Meals & Incidentals (\$69.00 + \$51.75) (GSA 2023 Standard Daily Rate \$69 x 1 day plus 2023 Standard Travel Day Rate \$51.75 x 1 day. Assumes USMS covers breakfast, lunch, and dinner on Sat; and breakfast on Sun.) Early travel – add one extra Standard Daily Rate \$69		\$189.75
Hotel (2 nights) (Assumes <u>double</u> occupancy – to be covered by USMS)* Early travel – not sure if USMS pays for extra night unless attending meetings, (Marriott Airport Hotel general rate September 2023 \$207, GSA 2023 per diem Hotel rate for Houston, TX \$122)		\$122.00
Parking at Home Airport (\$24.00 x 3 “days”) (Average Economy Lot Rate at LAX, SNA, LGB, BUR, ONT, LAS) Early travel – add one extra “day” \$24		\$96.00
Annual Meeting Registration Fee (Group Meeting Registration billed directly to SPMS)		
TOTAL (Assumes Annual Meeting Registration paid by SPMS)		\$970.75

***Note: If requesting single occupancy room, USMS will cover 50% of hotel. Attendee to pay 50%.**

Note: GSA (U.S. General Services Administration) travel per diem rates are for Houston, Texas during September 2023