



## SPMS Monthly Minutes

**Date: Thursday, September 23, 2021**

Meeting Called to Order: 7:33 pm, PST  
Facilitator: Kenny Brisbin (Vice-Chair)  
Recorder: Diana Dolan LaMar (Secretary)

### 1. Roll Call to Take Attendance

#### **Executive Committee, Contractors, and Committee Chair Attendees (11):**

Vice Chair – Kenny Brisbin (Long Beach Grunions); Secretary – Diana Dolan LaMar (Mission Viejo Masters); Member at Large/Awards Chair – Becky Cleavenger (Conejo Valley Masters); Open Water Chair - Robin Smith (Novaquatics Masters); History and Archives Chair/Webmaster - Robert Mitchell (Mission Viejo Masters); Sports Medicine Chair & Southwest Zone Chair – Arlette Godges (Conejo Valley Masters); Treasurer – Kris McPeak (Silver Peak Performance); Marketing/Program Development Chair - Anita Cole (Long Beach Grunions); Membership Coordinator & Top-Ten Recorder – Judi Divan (Mission Viejo Masters); Officials’ Chair - Alina Perez de Armas (Mission Viejo Masters); Diversity & Inclusion Chair - Virgil Chancy (Unattached); **Absent (4)** Newsletter Chair – Jorge Ferrero (Unattached); Fitness Chair - Mary Jurey (UCLA Masters); Coaches’ Chair – Charles McPeak (Silver Peak Performance); Chair – Mark Moore (Mission Viejo Masters).

**SPMS Member Attendees (18):** Omar de Armas (Mission Viejo Masters); Nancy Kirkpatrick-Reno (Conejo Valley Masters); Beata Konopka (Conejo Valley Masters); Jill Gellatly (Conejo Valley Masters); Mary Hull (Unattached); Erroll Graham (West Hollywood Aquatics); Craig Sinel (West Hollywood Aquatics); Jessica Seaton (West Hollywood Aquatics); Bill Sive (Swim with Long Beach); David Johannsen (Santa Barbara Masters); John Abrami (Santa Barbara Masters); Karin Perissinotto (Santa Barbara Masters); Brandie Kaufman (Riverside Aquatics); Bart Parnes (Long Beach Grunions); Scott Winslow (Golden Road Aquatics); Brandon Franklin (Southern California Aquatics); Michael Collins (Novaquatics Masters); Ming Robinson (Novaquatics Masters);

Total attendance – **29 members**

### 2. Approve minutes from Thursday, August 19, 2021, meeting.

*Move that the August 19, 2021, meeting minutes are approved. MSP*

### 3. Standing Agenda

#### **Executive Committee Reports:**

- Chair: Mark Moore – No Report
- Vice Chair: Ken Brisbin – Report Posted
- [https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMSDelegateMeeting.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMSDelegateMeeting.pdf)
- Secretary: Diana Dolan LaMar – Report Posted  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS\\_EC\\_Committee\\_9\\_8\\_21.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS_EC_Committee_9_8_21.pdf)
- Treasurer: Kris McPeak – Reports Posted.  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_Treasurer\\_Report\\_S](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_Treasurer_Report_S)



[eptember 2021.pdf](#)

[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_August\\_BalanceSheet.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_August_BalanceSheet.pdf)

[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_August\\_IncomeStatement.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_August_IncomeStatement.pdf)

[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_August%20BudgetvsActuals2021Budget-FY21PL.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_August%20BudgetvsActuals2021Budget-FY21PL.pdf)

Accepting volunteers for the Budget Committee.

- Member at Large: Becky Cleavenger – Report Posted.

[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_Awards\\_and\\_MAL\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_Awards_and_MAL_Report.pdf)

Annual Meeting is November 4, 2021, and is posted on the SPMS webpage. RSVP's will open on October 1, 2021. Attendance is for SPMS members only.

*Move that the September 23, 2021, Officer Reports are approved as posted. MSP*

**Contractor Reports:**

- Membership Coordinator: Judi Divan. Report Posted.  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_Membership\\_Coordinator\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_Membership_Coordinator_Report.pdf)
- Top-Ten: Judi Divan. Report Posted.  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_Top\\_Ten\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_Top_Ten_Report.pdf)  
As it stands at time of meeting, 2021 LCM National times will count towards 2022.
- Newsletter Editor: Jorge Ferrero – No Report

*Move that the September 23, 2021, Contractor Reports are approved as posted. MSP*

**4. Committee and Assignment Reports: (Mark Moore)**

**SPMS Committee Reports**

- Awards Committee: [Becky Cleavenger](#). Report posted.  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_Awards\\_and\\_MAL\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_Awards_and_MAL_Report.pdf)  
Swimmer of the Year nominations are due by October 15. Information has been posted on the SPMS web page and SPMS Facebook page.
- Coaches Committee: [Kenny Brisbin](#). Kenny announced that Charles McPeak has been appointed as the new Coaches' Committee chair.
- Diversity and Inclusion Committee: [Virgil Chancy](#). No report.
- Finance Committee: [Kris McPeak](#). No report.
- Fitness Committee: [Mary Jurey](#). No report.
- History and Archives Committee: [Robert Mitchell](#). No report.
- Long Distance & Open Water Committee: [Robin Smith](#). Report posted.
- [https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS\\_OW\\_USMS\\_LDC\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS_OW_USMS_LDC_Report.pdf)  
Robin reminded all members that there is a new process for the e-postal registrations. It is ok to register and then swim.
- Meet Operations Committee: [Ken Brisbin](#). Report posted.



[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMSMeetOperations\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMSMeetOperations_Report.pdf)

- Officials Committee: [Alina de Armas](#). No report
- Marketing and Club Development Committee: [Anita Cole](#). Reports posted.  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS\\_Marketing\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS_Marketing_Report.pdf)  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_Marketing\\_Committee\\_Response\\_to\\_ExecComm.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_Marketing_Committee_Response_to_ExecComm.pdf)  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS\\_Marketing\\_Proposal.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS_Marketing_Proposal.pdf)  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_1630706730823\\_swimmer\\_luggage\\_tag.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_1630706730823_swimmer_luggage_tag.pdf)  
[https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS-pin-idea-v1.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS-pin-idea-v1.pdf)
- Kris McPeak spoke to behalf of Anita Cole who was traveling. There was a discussion regarding SPMS marketing vs USMS marketing. The marketing committee was tasked with goals from the Executive Committee (see Secretary's Report) and believes they are meeting those goals. Six marketing items were presented for voting:
  - \$30 membership fee for SCPPOA. 21 yes; 0 no. **Passed**
  - \$60 for 1,000 SPMS/USMS Masters stickers. 21 yes; 3 no. **Passed**
  - \$60 for 1,000 SPMS/USMS coach stickers. 14 yes, 9 no. **Passed**
  - \$1,900 for 1,000 SPMS/USMS luggage tabs. 15 yes, 8 no. **Passed**
  - \$2,000 for 1,000 SPMS/USMS pins. 9 yes; 12 no. **Not Passed**
  - \$160 for 100 USMS logo swim caps – color to be determined. 20 yes; 3 no. **Passed**
- Sports Medicine and Science Committee: [Arlette Godges](#). No report.

#### SPMS Assignment Reports:

- Fitness Event Results: [David Johannsen](#). Report Posted.
- [https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS\\_September\\_2021\\_Fitness\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS_September_2021_Fitness_Report.pdf)
- Webmaster: [Robert Mitchell](#). No report.

#### USMS Committee Reports:

- Championship: [Mark Moore](#). No report.
- Coaches: [Ken Brisbin](#). Report Posted
- [https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_USMSCoachesMinutes.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_USMSCoachesMinutes.pdf)
- Diversity and Inclusion: [Virgil Chancy & Megan Johnston](#). No report.
- Legislation: [Diana Dolan LaMar & Becky Cleavenger](#). No report.
- LMSC Development: [Mary Hull, Kris McPeak, and Nancy Kirkpatrick-Reno](#). No report.
- Rules: [Jessica Seaton](#). No report.
- Southwest Zone Chair: [Arlette Godges](#). No report.
- Swimming Saves Lives: [Brandon Franklin](#). No report.
- USMS At-Large Board Member: [Jill Gellatly](#). No report.
- USMS Liaison to international Gay and Lesbian Aquatics: [Jessica Seaton](#). No report.
- Audit: [Brandon Franklin, Jill Gellatly & Laura Winslow](#). No report.
- Finance: [Brandon Franklin, Jill Gellatly & Laura Winslow](#). No report.
- Fitness Committee: [Mary Jurey, Karin Wegner, Anita Cole](#). No report.



- Long Distance: & Open Water: **Robin Smith**. Report posted.
- [https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923\\_SPMS\\_OW\\_USMS\\_LDC\\_Report.pdf](https://www.clubassistant.com/c/8B6A80C/file/meetings/2021/20210923_SPMS_OW_USMS_LDC_Report.pdf)
- Officials: **Alina de Armas & Omar de Armas**. No report.
- Sports Medicine and Science: **Arlette Godges & Jessica Seaton**. No report.

*Move that the September 23, 2021, SPMS Committee, SPMS Appointment, and USMS Committee Reports are approved as posted. MSP*

#### **5. Old Business:**

- 03/18/21 – Committee Descriptions (Mark Moore). Tabled
- 05/20/21 – Fitness Results/Records Job Description (Mark Moore). Tabled
- 06/17/21 – Executive Committee Elections (Mary Hull). Names of candidates must be posted on the website one month prior to the annual meeting in November. An email blast was sent seeking candidates. Email Mary if interested.
- 06/17/21 – Mobile-Friendly Newsletter & Newsletter Deadline (Mark Moore). Tabled
- 08/19/21 – Budget Committee for Annual Budget Planning (Kris McPeak). Contact Kris if interested in serving on this committee.
- 08/19/21 – Annual Meeting (Becky Cleavenger) – November 4, 2021, in Pasadena. Information is on the SPMS webpage.
- 08/19/21 – Annual Meeting Committee (Becky Cleavenger) – A committee is being created to possibly consider additional ways to hold the annual meeting. Contact Becky if interested in serving on this committee.

#### **6. New Business:**

- SCM Championships. Kenny Brisbin reports that he continues to search for venues and hopefully at least a one-day meet can be held.

#### **7. Roll Call to Take Attendance**

*Move to adjourn at 8:26 p.m. MSP*

Next Meeting – October 21, 2021, at 7:30 p.m.