

SPMS Contractors' Sub-Committee Recommendations

May 12, 2020

Committee members

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The Contractors' sub-committee met for approximately 2 hours via Go-To-Meeting on Monday, May 11, 2020. Prior to the meeting, research with other LMSC's throughout the country was conducted. During the meeting the history of contractor positions within SPMS was discussed and the current contractor positions reviewed. Because of the changing needs of USMS and SPMS, the following recommendations are made and will begin on October 1, 2020.

Membership Coordinator - \$500 per month

The requirements of Membership Coordinator (formerly Registrar) have changed dramatically over the past few years due to on-line registration for both Clubs and Members. While it is recognized that the Membership Coordinator acts as an information person and processes transfers; the actual number of hours are reduced from previous years; especially as SPMS membership has declined over the past four years. The committee believes that once the USMS unified fee is adopted by all LMSC's, the transfer process will also become automated and thus less work for the Membership Coordinator.

Communications Coordinator (new position) - \$500 per month

The Communications Coordinator is responsible for sending out an electronic newsletter every other month; maintaining the SPMS Facebook; monitoring and updating the SPMS website and performing other communication and social media as needed. This position replaces the previous Newsletter Contractor position. It is recommended that this position is performed by an active SPMS swimmer.

Top-Ten/Records Coordinator - \$750 per month

This is an increase from the current pay due to the amount of work involved with obtaining meet results, maintaining SPMS records, finding archived materials to bring missing and/or incorrect information up-to-date, and coordinating with the USMS office on top-ten rankings.

Fitness Event Coordinator – Volunteer

The Fitness Coordinator will work collaboratively with the Fitness Committee and SPMS clubs and members to maintain records for Fitness Events.

This amounts to \$21,000 annually for the SPMS Budget which is a savings of \$9,000 from the current budget of \$30,000.