

I am applying for the position of SPMS Membership Coordinator. The contract amount I am bidding is \$250 per month.

By profession I am a former Unix/Linux systems administrator/analyst with many years in hardware/software development (hw/test & troubleshooting, and programming).

I have many years of professional experience (through previous positions at Sun Microsystems and Oracle) in ticketing and call center response to all levels of questions and problems. I have demonstrated abilities to quickly respond/follow-up to emailed, texted, and phone questions. I am familiar with the USMS database, the SPMS website, and have worked for the last year with the USMS National office, times officers and membership coordinators.

Thank you,

Judi Divan, 33561 Calle Miramar, San Juan Capistrano, CA 92675 (Cell: 949-280-6787, Email: divanj@cox.net)