



SPMS Meeting Minutes	
February 19, 2015	Called to Order: 6:09 PM PST
Type of meeting	Face to Face Planning Meeting for SPMS Officers, Contractors and Committee Chairs (Note: This was not a closed meeting)
Facilitator	Mark Moore - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Mark Moore (Mission Viejo Nadadores) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Officials Chair – Alina de Armas (Official) Bill Sive (Swim Long Beach Masters) Karin Wegner (Las Vegas Masters)
Agenda:	
Chair’s Report and Discussion	
<p>Mark let everyone present know that the Vice Chair Eileen Span had stepped down and that the interim duties were being handled by Bob Eberwine (Sanctions) and Robin Smith (Meet Operations). Per the Bylaws, the call for nominations for the vacant officer position needs to go out to the SPMS membership during the next week followed by a notice of a vote 10 days prior to the meeting. SPMS members will be notified in the upcoming distribution email (scheduled to go out on 24Feb2015), a notice will be posted on the SPMS website, and the election item will be placed on the agenda for the March 19, 2015 SPMS monthly meeting.</p> <p>Mark also reviewed the 2 emergency EC votes that took place via email due to short timelines and deadlines. The first vote was regarding the alignment of the SPMS and USMS Coach of the Year Award requirements. The second vote was to reinstate Santa Barbara as the meet host for the SPMS SCY Championship Meet.</p>	
Awards Committee	
<p>There was discussion regarding the plan to submit the SPMS nomination for the USMS Capt. Ransom J. Arthur M.D. Award. Robin and Dan will look at the documentation submitted previously and revise as appropriate for 2015. Nominations are due to USMS by March 15th.</p> <p>There was also discussion regarding potential SPMS nominees for the USMS Dorothy Donnelly Service Award and considering all SPMS Committee members who meet the criteria and who have not previously received this award.</p> <p>Mark mentioned that the USMS Recognition & Awards Committee has been discussing new awards at the LMSC level. The concept of a “Personal Achievement” Award will be presented for discussion at the March 19th SPMS conference call meeting.</p>	
Coaches Committee	
<p>Mark mentioned on behalf of Erika, that the SPMS Coaches Clinic has now been scheduled for May 2015 at UCLA. The US Olympic Training Center will be providing key speakers for the event. More information will be presented at upcoming SPMS monthly conference call meetings.</p> <p>The deadline for receiving nominations for SPMS Coach of the Year has been extended from March 1st to March 15th due to the recent alignment of the LMSC description and requirements with the USMS</p>	



Coach of the Year Award. There has been one nomination received thus far. Dan will send out a reminder to the club reps regarding the nomination deadline.

Meet Operations Committee Review and Discussion

There was discussion regarding the SPMS SCY Championships being held in Goleta and that a member of the SPMS Executive Committee needs to attend. The Meet Operations Committee will start to work on a Handbook for Championship Meet Hosts as discussed during previous SPMS Monthly Conference Call Meetings.

Open Water Committee

The new Safety Monitor requirement and liability insurance fees were discussed. Dan reminded everyone about the USMS grants for Open Water Events – up to \$1000 rebate can be requested to offset the sanction fees. It was discussed that this is something that we should move forward on for this year's open water season.

Delegate Selection Sub-Committee Update

Robin presented the draft proposal to those present at the meeting. During the discussion, it was recommended by those present that the proposal be presented to the full committee meeting in March.

Policies and Procedures Update

Since the secretary is responsible for minutes and recording of motions and changes in policy, Mark made a recommendation to change the current responsibility for updating the policy and procedures from the member-at-large to the secretary. There was discussion regarding perhaps having the Chair appoint a designee to update the policy and procedures in the future.

Officials Update

Alina mentioned that there are over 50 officials registered with USMS – many are USMS swimmers. Many of them are also working High School and College meets in addition to USA-S and USMS meets. The officials have been given/will be given polo shirts for officiating along with SPMS Luggage Tags and SPMS labels for their equipment bags. Dan said he would be ordering more SPMS branded items. Alina will be attending the USMS Officials Peer-to-Peer conference call coming up.

Planning and Marketing

Alina mentioned potential marketing opportunities with the upcoming community college swimming and diving championships – including PCSC, SCIAC, Jr Colleges, and CCCAA.

Bill Sive mentioned an upcoming Triathlon event at the Los Alamitos base for another marketing possibility– he will email the information.

Personnel Issues (EC only)

This agenda item was tabled due as not all of the SPMS Executive Officers were present. Mark will schedule a separate conference call to discuss.

Announcements

Next conference call meeting will be held on Thursday, March 19, 2015 at 7:30 PM

Meeting Adjourned: 7:45 PM PST