



<b>SPMS Meeting Minutes</b>	
<b>October 16, 2014</b>	<b>Called to Order: 7:31 PM PDT</b>
<b>Type of meeting</b>	<b>Monthly Conference Call Meeting</b>
<b>Facilitator</b>	Mark Moore - Chair
<b>Minutes</b>	Robin Smith - Secretary
<b>Attendees</b>	Chair – Mark Moore (Mission Viejo Nadadores) Vice Chair – Eileen Span (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Team) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Coaches Chair – Erika Stebbins (UCLA Bruin Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair – Alina de Armas (Official) Open Water Chair – Sherry Brooks (Irvine Novaquatics) Sports Medicine/Fitness Chair – Kyle Durieux (Rose Bowl Masters) Omar de Armas (Official) Trisha Commons (Unattached) Chad Durieux (Rose Bowl Masters) Michael “Mikey” Flaherty (Swim With Heart Masters) Mike Heather (Mission Viejo Nadadores) Steve Quan (Official) Jessica Seaton (West Hollywood Aquatics) Bill Sive (Shore Aquatics) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)
<b>MSP</b>	<b>September 11, 2014 Meeting Minutes – Approved as Corrected</b>
<b>Officer Reports:</b>	
SPMS Chair: Mark Moore <a href="mailto:chair@SPMasterSwim.org">chair@SPMasterSwim.org</a>	
<p>Mark reported that the budget subcommittee met and reviewed the draft budget and feedback received from the committee chairs, officers, and contractors. Bob has forwarded the most recent draft of the budget out for review and for posting on the website. Any questions about the draft budget line items should be directed to the specific committee chair, officer, or contractor.</p> <p>The 2014 USAS Convention minutes are posted on the USMS website. Mark reviewed some of the highlights including: 25 meter events were not approved for top ten/records; open water event temperatures at event start <math>\leq 60</math> degrees F to require a wetsuit per the USMS thermal plan to be in place was approved; and requirement for an open water safety monitor was approved. Mark and Kim attended the LMSC Bylaws Workshop – we will most likely need to make some updates to the SPMS Bylaws document. Mark will appoint a subcommittee to look into this. Sherry Brooks will be writing an article for the newsletter on her experiences as a new convention delegate. The 2015 USAS Convention will be held in Kansas City, MO (September 30 to October 4).</p>	



Mark will be participating in an upcoming USMS LMSC Summit Meeting with USMS Leadership and LMSC Chairs.

SPMS Vice Chair / Meet Operations: Eileen Span [vicechair@SPMasterSwim.org](mailto:vicechair@SPMasterSwim.org)

Eileen reported that the meet operations committee met to discuss the requirements for meet hosts and meet referees, and plans for providing meet awards. Eileen will be making a follow-up phone call to each meet host to discuss their needs for 2015. There is a list of equipment requirements for meet hosts on the website. A local vendor (Swim Depot) is putting together a package for meet hosts to include everything they might need for their event (watches, lap counters, safety vests, etc...). Regarding awards for non-championship meets, SPMS will continue to provide these to the meet hosts throughout 2015. Meet hosts will then be responsible for providing awards starting in 2016. After receiving bid proposals from several award vendors, SPMS has selected Hasty Awards as the new vendor.

#### Meet Operations:

Eileen has forwarded a final draft 2015 swim meet calendar to the meet directors/meet hosts to confirm event dates. A few changes noted thus far: MVN SCM meet moved to October 11<sup>th</sup> due to a conflict; Palm Springs SCY meet moved to Saturday January 24<sup>th</sup>; Las Vegas Masters has found a new venue for their January 17<sup>th</sup> SCY meet and hope to be able to schedule it as the "First Meet of the Year".

She is awaiting bids for the SW Zone / SPMS SCY Championships tentatively scheduled for April 11<sup>th</sup> to 12<sup>th</sup>, 2015. The 2015 LCM Championship Meet will be hosted by Mission Viejo and the 2015 SCM Championship Meet will be hosted by Long Beach Grunions.

Eileen reviewed the upcoming swim meet calendar for the remainder of 2014: Oct 19<sup>th</sup> – UCLA SCM; Nov 9<sup>th</sup> – Santa Clarita SCY (not SCM); Nov 14<sup>th</sup> to 16<sup>th</sup> – Gobbler Classic SCY (San Luis Obispo); Nov 16<sup>th</sup> – Pierce College Turkey Shoot SCM (Woodland Hills); and Dec 5<sup>th</sup> to 7<sup>th</sup> – SPMS SCM Championships hosted by Long Beach Grunions (City of Commerce).

SPMS Treasurer: Bob Eberwine [treasurer@SPMasterSwim.org](mailto:treasurer@SPMasterSwim.org)

Reports posted on the SPMS website (see links below):

Treasurer's Report

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016\\_Treasurer\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016_Treasurer_Report.pdf)

Balance Sheet

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201409\\_Balance\\_Sheet.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201409_Balance_Sheet.pdf)

Income Statement

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201409\\_Income\\_Statement.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201409_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201409\\_Budget\\_vs\\_Actuals.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201409_Budget_vs_Actuals.pdf)

Bob reported that we have ~ \$99,000 balance in the bank plus the \$20,000 CD. We continue to run a deficit. SPMS has historically spent ~ \$96,000/year in recent years.

A motion to maintain at least \$50,000 in reserves was tabled. There was discussion regarding whether or not USMS has cash reserves and whether or not non-profit organizations should be holding back funds. Bob will follow-up with Lucy Johnson to confirm the USMS cash reserve policy outlined in the recently approved FOG.



Bob re-reviewed the process for feedback and questions regarding the draft SPMS budget – these should be directed to the specific committee chair, officer, or contractor. The plan is to approve a final budget at the Annual SPMS Meeting in November.

DRAFT 2015 SPMS Budget:

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/2015\\_Budget\\_v1016.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/2015_Budget_v1016.pdf)

SPMS Secretary: Robin Smith [secretary@SPMasterSwim.org](mailto:secretary@SPMasterSwim.org)

Robin participated in the recent meet operations committee and budget subcommittee meetings. She assisted with drafting and sending email correspondence as requested.

SPMS Member at Large: Jacqueline “Jax” Cole [memberatlarge@SPMasterSwim.org](mailto:memberatlarge@SPMasterSwim.org)

Jax said the awards committee has currently received 3 nominations for “Swimmer of the Year” awards. They have not received any nominations thus far for the Jim Marcus and Steve Schofield Awards. She reminded everyone that these awards will be presented on Saturday during the SCM Championships Meet in December. The awards committee members include: Mark Moore, Christine Maki, Trisha Commons, and Jax Cole.

Jax reminded the committee that the Annual Meeting will be held on Thursday November 20, 2014 at the El Torito Restaurant in Long Beach. Dinner will include a vegetarian option along with the taco bar and will be served at 7:00 PM followed by the Business Meeting at 8:00 PM.

**-MSP – Approved all Officer Reports.**

### **Contractor Reports**

SPMS Registrar: Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016_Registrar_Report.pdf)

Dan announced that Workout Groups are now allowed in LMSCs, including SPMS, per USMS (i.e., Lifetime Fitness). This may result in a programming change for meet registrations to account for this in the future. Dan set the Annual Registration Fee for Workout Groups at \$25.00.

Dan let the committee know that Registrars are no longer allowed to send birthdates of swimmers to coaches per the USMS National Office as it is a privacy concern. This is separate from the requirement to provide the RE1 file to meet administrators prior to an event.

A motion to require swimmers to be pre-registered members with USMS prior to entering swim meets was tabled. There was discussion regarding the lack of computers and internet access for some individuals and the lack of internet access at some venues.

A motion to discontinue “one event” registration for open water swims was tabled. There was discussion about invalid waivers and missing information and signatures using the current paper forms.

Dan attended the USMS LMSC Registrar Peer-to-Peer teleconference. There was discussion regarding the 2015 USMS fees and how LMSCs were handling this. The USMS LMSC transfer fee was reduced from \$2.00 to zero dollars for 2015. The USMS One Event Registration Fee was increased from \$12.00 to \$15.00.



**MSP – to approve an LMSC Transfer Fee of \$5.00. This is an increase in the SPMS transfer fee from \$3.00 to \$5.00.**

**MSP – to approve a One Event Registration Fee of \$25.00. This includes \$15.00 for the USMS portion of the fee and \$10.00 for the SPMS portion of the fee.**

Dan will update form templates with the new fees.

**SPMS Newsletter Editor: Kim Thornton [newsletter@SPMasterSwim.org](mailto:newsletter@SPMasterSwim.org)**

Kim is working on the November/December Newsletter. The lead article will cover the SPMS 2014 Open Water Series Results.

There was a question regarding the deadline for article submission for the next newsletter. Kim clarified that she needs to receive articles and items no later than October 20<sup>th</sup>, 2014.

**SPMS Top Ten Recorder: Kim Thornton [topten@SPMasterSwim.org](mailto:topten@SPMasterSwim.org)**

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016_Top_Ten_Recorder_Report.pdf)

Kim has submitted the SPMS LCM Top Ten list to USMS.

Kim also reported that a process is now in place for USMS members who swim at USA-S Events (i.e., Senior Nationals) to have their times automatically considered for USMS Top Ten Lists.

**-MSP – Approved all Contractor Reports.**

#### **Standing Committee Reports:**

**Coaches Committee: Erika Stebbins [coaches@SPMasterSwim.org](mailto:coaches@SPMasterSwim.org)**

Erika reminded everyone about the UCLA SCM meet on Saturday October 19<sup>th</sup>.

Erika is planning an SPMS Coaches Clinic tentatively scheduled for February 21<sup>st</sup>, 2015 at a UCLA venue. She is working with USA Swimming to invite a high-performance consultant to speak on stroke technique and open water topics. She also mentioned that Dr. Robert Rubin from UCLA / Los Angeles VA Hospital might also be a potential speaker.

Erika is also looking into the upcoming USMS Adult Learn to Swim Certification Program.

**Marketing Committee: Anita Cole [marketing@SPMasterSwim.org](mailto:marketing@SPMasterSwim.org)**

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016\\_Marketing\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016_Marketing_Report.pdf)

Anita said that the 2015 SPMS Calendar is currently at the printer and she should receive a proof next week. The pre-sale information is posted on the website. Cost will be \$10 to purchase on deck and \$15 to purchase online.

She is exploring locations for potential opportunities to provide adult swimming lessons.

**Meet Operations: Eileen Span [vicechair@SPMasterSwim.org](mailto:vicechair@SPMasterSwim.org)**

See Vice Chair / Meet Operations Report above.



**Officials Committee:** Alina de Armas [officials@SPMasterSwim.org](mailto:officials@SPMasterSwim.org)

Alina attended the officials meetings at convention. She reported that there is a new USMS officials minimum age requirement – officials for USMS swim meets are to be at least 19 years old.

USMS is currently finalizing the officials training and testing materials. SPMS will be training and certifying our own officials. The training and certification fees are under discussion.

**Open Water Committee:** Sherry Brooks [openwater@SPMasterSwim.org](mailto:openwater@SPMasterSwim.org)

Sherry attended the open water sessions and meetings at convention. She is working on the SPMS 2014 Open Water Series Results and writing articles for the upcoming newsletter.

**Sports Medicine/Fitness Committee:** Kyle Durieux [sportsmedicine@SPMasterSwim.org](mailto:sportsmedicine@SPMasterSwim.org)

Kyle continues to write articles for upcoming newsletters.

**Social Media:** Chris Lundie [clundie@clundie.com](mailto:clundie@clundie.com)

No Report.

**Webmaster:** Dan Wegner [registrar@SPMasterSwim.org](mailto:registrar@SPMasterSwim.org)

Report posted on the SPMS website (see link below):

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20141016_Registrar_Report.pdf)

Dan reminded everyone to please send him an email for any updates or corrections that need to be made on the website.

## **OLD BUSINESS**

Belmont Pool Update:

Bill Sive reported that the Long Beach City Council and City Manager have posted the plans for the new pool on the website. The dimensions of the new pool are expected to be 50 meters by 25 yards.

## **NEW BUSINESS**

SPMS Annual Meeting Registration:

Karin Wegner said that the online registration/RSVP for the November 20<sup>th</sup> SPMS Annual Meeting will be available on the SPMS website in the next day or so.

**Next meeting will be a face-to-face meeting instead of a conference call meeting and will be held on Thursday, November 20, 2014:**

**Annual SPMS Meeting  
El Torito Restaurant  
3301 Atlantic Avenue (north of 405 Fwy off Atlantic Exit)  
Long Beach, CA 90807**

**7:00PM Dinner  
8:00PM Business Meeting  
RSVP link on the SPMS website**

**Meeting Adjourned: 8:45 PM PDT**