



SPMS Meeting Minutes	
July 17, 2014	Called to Order: 8:01 PM PDT
Type of meeting	Monthly Conference Call Meeting
Facilitator	Mark Moore - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Mark Moore (Mission Viejo Nadadores) Vice Chair – Eileen Span (Mission Viejo Nadadores) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Swim Meet Services Coordinator – Trisha Commons (Mission Viejo Nadadores) Marketing Chair – Anita Cole (Long Beach Grunions) Open Water Chair – Sherry Brooks (Irvine Novaquatics) Sports Medicine/Fitness Chair – Kyle Durieux (Rose Bowl Masters) Mike Ankeny (Official) Chad Durieux (Rose Bowl Masters) Errol Graham (West Hollywood Aquatics) Mike Heather (Mission Viejo Nadadores) Christine Maki (Competitive Tri-Swim Masters) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Bill Sive (Shore Aquatics) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)
MSP	June 19, 2014 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Mark Moore chair@SPMasterSwim.org Mark reported on the 2014 USAS Convention committee assignments. It appears that there will be good coverage by SPMS delegates across the convention agenda. He has not yet heard back from USMS regarding the Delegate-at-Large appointments. Mark reminded the committee that the SPMS Contractor positions will be up for bid this year. The language for the contractor position descriptions is currently being reviewed and updated in preparation for posting to the website.	
SPMS Vice Chair: Eileen Span vicechair@SPMasterSwim.org Eileen reported that the meet calendar is looking good for the remainder of 2014. She will be starting to work on the 2015 calendar shortly.	
SPMS Treasurer: Bob Eberwine treasurer@SPMasterSwim.org Reports posted on the SPMS website (see links below): Treasurer’s Report http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140717_Treasurer_Report.pdf	



Balance Sheet

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201406_Balance_Sheet.pdf

Income Statement

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201406_Income_Statement.pdf

Budget versus Actuals

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201406_Budget_vs_Actuals.pdf

SPMS Secretary: Robin Smith secretary@SPMasterSwim.org

Robin revised the SPMS Bylaws due to a change in address for the Treasurer. The revised draft document has been posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/SPMS_Bylaws_201407.pdf

The draft revised Bylaws document will be approved at the August 21st conference call meeting.

SPMS Member at Large: Jacqueline "Jax" Cole memberatlarge@SPMasterSwim.org

Jax has been working with Erika Stebbins to bring her up to speed on some of the Coaches Chair responsibilities.

She reminded the committee that the SPMS Annual Meeting is currently scheduled to be held on Thursday November 20th, 2014. It will be a face-to-face meeting at the same location as previous annual meetings (El Torito Restaurant on Atlantic Blvd in Long Beach).

Christine Maki volunteered to assist Jax with any SPMS Member-at-Large activities as needed.

-MSP – Approved all Officer Reports.

Contractor Reports

SPMS Registrar: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140717_Registrar_Report.pdf

Dan reported that USMS has released 4 new forms related to the new liability requirements. These include a new 30-day trial form and a new foreign swimmer form that will need to be completed by the swimmer and sent directly to the USMS National Office (not sent to the Registrar). The other 2 forms include a new stand-alone liability waiver for registrations and a new single event registration liability release form. Dan will look into the requirements for deck entries at swim meets given these new forms.

SPMS Newsletter Editor: Kim Thornton newsletter@SPMasterSwim.org

Kim reported that the July/August Newsletter has been posted on the website. She is currently working on the September/October Newsletter.

There was discussion about adding the contact information for some of the committee chairs (i.e., marketing) in addition to what is currently listed. Kim will explore different formatting options to determine if the additional contact information will fit within the available space.

SPMS Top Ten Recorder: Kim Thornton topten@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140717_Top_Ten_Recorder_Report.pdf



<p>Kim mentioned that the USMS Records and Tabulations Committee is working on bulk-head measurement requirements for dual-sanctioned meets.</p>
<p>SPMS Swim Meet Services Coordinator: Trisha Commons swimmeets@SPMasterSwim.org</p>
<p>Trisha attended the Santa Barbara LCM meet and officiated at the SCPPOA lifeguard competition in Santa Clarita earlier this month.</p>
<p>-MSP – Approved all Contractor Reports.</p>
<p>Standing Committee Reports:</p>
<p>Coaches Committee: Erika Stebbins coaches@SPMasterSwim.org</p>
<p>No Report.</p> <p>Chad Durieux reminded the committee about the upcoming local Coach Certification courses being held on September 6th (Levels 1 & 2) and September 7th (Level 3) at the Rose Bowl Aquatics Center in Pasadena.</p>
<p>Marketing Committee: Anita Cole marketing@SPMasterSwim.org</p>
<p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140717_Marketing_Report.pdf</p> <p>Anita attended the Pasadena Senior Games Swimming Event and was very busy with marketing activities. She is currently planning the 2015 SPMS calendar and is requesting event dates and photos. Jax suggested that the SPMS Facebook page could be used for additional marketing activities.</p>
<p>Meet Operations: Eileen Span vicechair@SPMasterSwim.org</p>
<p>No Report.</p>
<p>Officials Committee: Alina de Armas officials@SPMasterSwim.org</p>
<p>No Report.</p>
<p>Open Water Committee: Sherry Brooks openwater@SPMasterSwim.org</p>
<p>Sherry reported that the Newport Beach Pier-to-Pier open water swim was well attended and that the Santa Barbara Semana Nautica event had warm water which made for a nice swim. She is waiting to receive the event results for posting to the website. She also reported that the Naples Open Water event hosts decided to not request sanctioning this year.</p>
<p>Sports Medicine/Fitness Committee: Kyle Durieux sportsmedicine@SPMasterSwim.org</p>
<p>No Report.</p>
<p>Social Media: Chris Lundie clundie@clundie.com</p>
<p>No Report.</p>
<p>Webmaster: Dan Wegner registrar@SPMasterSwim.org</p>
<p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140717_Registrar_Report.pdf</p>



-MSP – Approved all Committee Reports.

OLD BUSINESS

None.

NEW BUSINESS

Convention Shirts:

Mark is working with Christine on the selection of the SPMS convention shirts for this year.

Proof of Completion for Coach Certification Courses:

Chad let the committee know about a requirement to provide proof of completion for previous coach certification courses when submitting the Level 4 coach certification application. Based on this, he was wondering if SPMS should provide hard copy certificates to persons who complete the local coach certification courses in the future.

2015 USMS Check-off Challenge:

Robin reported that the USMS Fitness Committee has not received any bids for the 2015 USMS Check-off Challenge. This event is not considered a national championship and it is a nice marketing and revenue generating opportunity for the host team. If anyone is interested in submitting a bid – they need to contact Robin Walker (USMS Fitness Committee) at swimrob55@gmail.com

Next conference call meeting will be held on Thursday, August 21, 2014 at 7:30 PM

Meeting Adjourned: 8:51 PM PDT