



SPMS Meeting Minutes	
February 20, 2014	Called to Order: 7:32 PM PDT
Type of meeting	Monthly Conference Call Meeting
Facilitator	Mark Moore - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Mark Moore (Mission Viejo Nadadores) Vice Chair – Eileen Span (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline “Jax” Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Marketing Chair – Anita Cole (Long Beach Grunions) Open Water Chair – Sherry Brooks (Irvine Novaquatics) Sports Medicine Chair – Kyle Durieux (Rose Bowl Masters) Mary Hull (Southwest Aquatics) – SW Zone Chair Darlys Ankeny (Official) Mike Ankeny (Official) Michael Collins (Irvine Novaquatics) Chad Durieux (Rose Bowl Masters) Errol Graham (West Hollywood Aquatics) Mike Heather (Mission Viejo Nadadores) Mike Miranda (Long Beach Grunions) Robert Mitchell (Unattached) Bill Sive (Long Beach Grunions) Karin Wegner (Las Vegas Masters)
MSP	January 16, 2014 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Mark Moore chair@SPMasterSwim.org	
<p>Mark thanked Kim Thornton, Bob Eberwine, Eileen Span, and Alina de Armas for their recent work helping the meet directors through the new administrative requirements and sanctioning process. Mark notified the Committee that Christine Maki is stepping down from her position as the Coaches Committee Chair and thanked her for the excellent SPMS Coaches Clinic. Mark welcomed Kyle Durieux as the new Sports Medicine Committee Chair. Mark also announced that a new Fitness Committee is being formed. If anyone is interested in volunteering as the committee chair, please notify Mark.</p>	
SPMS Vice Chair: Eileen Span vicechair@SPMasterSwim.org	
No Report.	
SPMS Treasurer: Bob Eberwine treasurer@SPMasterSwim.org	
<p>Reports posted on the SPMS website (see links below): Treasurer's Report http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140220_Treasurer_Report.pdf</p>	



Balance Sheet

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201402_Balance_Sheet.pdf

Income Statement

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201402_Income_Statement.pdf

Budget versus Actuals

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/201402_Budget_vs_Actuals.pdf

Bob reported that the old bank account was closed and thanked Bill Sive for his assistance. He opened a new bank account under the new SPMS name and ordered a stamp and debit card for the Registrar. He is still looking into the process for requesting a new credit card. There will be a new monthly charge for wire transfers from the account.

MSP – to approve a budget over-run of \$114 to cover the new wire transfer charges of \$10/month and the cost of the new self-inking stamp for the Registrar.

Bob mentioned that the 1099's have now been received by the contractors.

SPMS Secretary: Robin Smith secretary@SPMasterSwim.org

Robin reported that she accompanied Bob to the bank to open the new bank account. She is a co-signer on the account, but does not have a stamp or debit card.

She submitted the 2013 SPMS Annual Meeting Minutes to USMS as required.

SPMS Member at Large: Jacqueline "Jax" Cole memberatlarge@SPMasterSwim.org

Jax will be attending the upcoming Las Vegas Swim Meet as the swim meet services coordinator in place of Trisha.

She is currently working on the "Places to Swim" spreadsheet with Mark.

-MSP – Approved all Officer Reports.

Contractor Reports

SPMS Registrar: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140220_Registrar_Report.pdf

Dan reported that the recent USMS National Office campaign to encourage members to renew earlier has resulted in 10% increase in membership overall. At the LMSC level, this is more varied. SPMS has seen an increase in membership comparing numbers from January 2013 with January 2014. The report showing new members versus returning members is no longer available for registrars to run.

Dan has sent out the new USMS Rule Books to those committee members who ordered hard copies. If someone did not receive their Rule Book, please let Dan know.

SPMS Newsletter Editor: Kim Thornton newsletter@SPMasterSwim.org

Kim is currently finalizing the March/April Newsletter.



<p>SPMS Top Ten Recorder: Kim Thornton topten@SPMasterSwim.org</p> <p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140220_Top_Ten_Recorder_Report.pdf</p> <p>Kim reported that she has been receiving the post-swim meet paperwork promptly allowing for the quick return of the bond monies.</p>
<p>SPMS Swim Meet Services Coordinator: Trisha Commons swimmeets@SPMasterSwim.org</p> <p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140220_Meet_Coordinator_Report.pdf</p> <p>Robin reported on behalf of Trisha, and summarized her report. Mark said that he and several others had attended the recent SCPPOA meeting with Trisha to learn new marketing ideas.</p>
<p>-MSP – Approved all Contractor Reports.</p>
<p>Standing Committee Reports:</p>
<p>Coaches Committee: Open coaches@SPMasterSwim.org</p> <p>Mark reported that the final expenses from the recent Coaches Clinic are being submitted for reimbursement.</p>
<p>Fitness Committee: Open</p> <p>No Report.</p>
<p>Marketing Committee: Anita Cole marketing@SPMasterSwim.org</p> <p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140220_Marketing_Report.pdf</p> <p>Anita said that the swim caps and calendars have been a great success. She continues to be open to suggestions for marketing SPMS and she is encouraging the continued submission of event photos.</p>
<p>Meet Operations: Eileen Span vicechair@SPMasterSwim.org</p> <p>Eileen reported that the process for setting up swim meets is going more smoothly now. She is working with Bob regarding the invoicing of teams, the meet sanctioning fees, and related bond procedures.</p>
<p>Officials Committee: Alina de Armas officials@SPMasterSwim.org</p> <p>Kim reported on behalf of Alina that work is ongoing with the set up and scheduling of officials' clinics and that Alina is in the process of identifying officials for the upcoming Las Vegas and UCLA swim meets.</p>
<p>Open Water Committee: Sherry Brooks openwater@SPMasterSwim.org</p> <p>Mark reported on behalf of Sherry that she has been contacting event hosts to set up the 2014 Open Water schedule.</p>
<p>Sports Medicine Committee: Kyle Durieux sportsmedicine@SPMasterSwim.org</p> <p>Kyle will be writing an article for an upcoming SPMS Newsletter.</p>



Webmaster: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/20140220_Registrar_Report.pdf

-MSP – Approved all Committee Reports.

OLD BUSINESS

SPMS Bylaws and SPMS Policies and Procedures:

Robin reviewed the revisions made to the SPMS Bylaws based on discussions with Bob after meeting with the bank. She hopes to be able to approve these next month. The link to the revised document is below:

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/SPMS_Bylaws_201402.pdf

Robin will work on revisions to the policies and procedures document next.

NEW BUSINESS

SPMS Awards:

Mark reviewed proposed changes to the SPMS Awards including the addition of a new award – the “Personal Achievement Award”. There was discussion related to the timing of the announcement of the winners including potentially presenting the awards at the SPMS Annual Meeting.

The link to the proposed changes is below:

http://www.spmasterswim.org/c/8B6A80C/file/meetings/2014/Proposed_changes_to_SPMS_awards.pdf

Next conference call meeting will be held on Thursday, March 20, 2014 at 8:00 PM

Meeting Adjourned: 8:24 PM PDT