

SPMS Open Water Services Coordinator

Opening statement:

SPMS should pay for an Open Water Services Coordinator at every open water event.

Open Water Services Coordinator Job Description:

Under the supervision of the Open Water Chair, the Open Water Services Coordinator will perform the following contractual duties:

1. Be available before, during and after each race to support the registration process, explain the benefits of membership and answer any questions regarding membership.
2. Bring the SPMS forms file to open water events. The forms file should include the following: current SPMS newsletters, swimmer transfer forms, new swimmer registration forms, current and upcoming open water event and meet forms. Have SPMS marketing materials such as brochures available to hand out to open water swim participants.
3. Have the USMS rule book and SPMS guidelines on hand for reference.
4. Attend SPMS conference calls and provide a report of activities and any problems encountered for each of the open water races within one week of the event.

Open Water Services Coordinator Assignment:

An Open Water Services Coordinator assigned by the Open Water Swimming Committee must be in attendance at all sanctioned open water swim events. Such Open Water Services Coordinator should not be a member of the host club. The Open Water Services Coordinator must not be a competitor in the day's event. The Open Water Services Coordinator should be provided with an SPMS logo apparel (shirt or hat) to wear while performing open water services coordinator activities.

Open Water Services Coordinator Pay:

SPMS shall reimburse the assigned Open Water Services Coordinator an \$50 daily fee plus parking and mileage expenses.