



<b>SPMS Meeting Minutes</b>	
<b>October 18, 2012</b>	<b>Called to Order: 8:03 PM PDT</b>
<b>Type of meeting</b>	<b>Monthly SPMS Committee Conference Call</b>
<b>Facilitator</b>	<b>Errol Graham - Chair</b>
<b>Minutes</b>	Robin Smith - Secretary
<b>Attendees</b>	Chair – Errol Graham (West Hollywood Aquatics) Vice Chair – Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacquie Cole (Long Beach Grunions) Registrar – Dan Wegner Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Coaches Chair – Christine Maki (Covina Tri-Swim Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Swim Meet Services Coordinator - Trisha Commons (Mission Viejo Nadadores) Officials Chair – Robert Mitchell (Unattached) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Michael Heather (Mission Viejo Nadadores) – USMS VP Admin. Chris Lundie (Santa Clarita Masters) Mike Miranda (Long Beach Grunions) Jenny Richter (Mission Viejo Nadadores) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters) Phil Yoshida (San Luis Obispo)
<b>MSA</b>	<b>September 20, 2012 Meeting Minutes approved as amended.</b>
<b>Officer Reports:</b>	
SPMS Chair: Errol Graham <a href="mailto:chair@spma.net">chair@spma.net</a>	
No Report.	
SPMS Vice Chair: Mark Moore <a href="mailto:vicechair@spma.net">vicechair@spma.net</a>	
No Report.	
SPMS Treasurer: Bob Eberwine <a href="mailto:treasurer@spma.net">treasurer@spma.net</a>	
Reports posted on Website (see links below). Treasurer's Report <a href="http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20121018_Treasurer_Report.pdf">http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20121018_Treasurer_Report.pdf</a>	
Balance Sheet <a href="http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201209_Balance_Sheet.pdf">http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201209_Balance_Sheet.pdf</a>	
Income Statement <a href="http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201209_Income_Statement.pdf">http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201209_Income_Statement.pdf</a>	
Budget versus Actuals <a href="http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201209_Budget_vs_Actuals.pdf">http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/201209_Budget_vs_Actuals.pdf</a>	



Bob completed his follow-up with the SPMS convention delegates who needed to return their travel expense advances. He reported that all Open Water bonds have been returned and that all monies for meet awards have been received except for the Mission Viejo Long Course Regional Meet. Regarding the DBA filing, Bob is still waiting to hear back from Ed Tsuzuki (USMS). Bob is currently drafting the proposed annual budget for 2013 using last year's numbers and requested that he be contacted regarding any changes or new items for next year.

SPMS Secretary: Robin Smith [secretary@spma.net](mailto:secretary@spma.net)

Robin completed her review of the LMSC Volunteer Job Descriptions on the USMS website against all relevant SPMS documents and web postings. She will work with Errol to incorporate any updates to the SPMS Policies and Procedures and other documents as necessary. She has started to review past meeting minutes for any policy motions and policy-related discussions to identify where the current Policies and Procedures may need to be updated. Robin notified the Committee that she would not be able to attend the Annual Meeting in November and asked for a volunteer to take notes at that meeting in her place.

SPMS Member at Large: Jacquie Cole [memberatlarge@spma.net](mailto:memberatlarge@spma.net)

Jacquie reviewed the details for the upcoming SPMS Annual meeting in November that will be held as a face-to-face meeting. She reported that the \$100 deposit made to the location will be returned. And that she is working with Dan on creating an online registration for the event. There was discussion regarding whether or not the per person cost would be covered for the regular SPMS Committee members. She announced that the SPMS Swimmer of the Year Award nominations are due November 15<sup>th</sup>. This year, nominations can be submitted by any member via email to Jacquie. Information regarding the award and nomination process is on the SPMS website. Jacquie also reminded everyone that the USMS National Postal 3000/6000 Yards Event is underway through November 15<sup>th</sup>.

## Contractor Reports

SPMS Registrar: Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)

Report posted on Website (see link below).

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20121018\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20121018_Registrar_Report.pdf)

Dan announced that 2013 registration is underway. He is working on updating the contact information for the remainder of the clubs that have not yet registered.

There was discussion regarding paper registration versus online registration. Some LMSCs do not allow for paper registration and some LMSCs charge an extra fee for paper registrations to cover the processing costs. Currently 4% of the SPMS membership (or approximately 188 people) complete paper registration forms. Discussion continued regarding paper registration forms and the problems/issues around processing the forms.

**-Motion to increase the SPMS individual membership fee for SPMS paper registrations in 2013 by \$5.00 was not passed.**

**-MSA – approved to increase the SPMS portion of the club transfer fee to \$3.00 thus making the total club transfer fee \$5.00 (\$3.00 SPMS plus \$2.00 USMS).**

SPMS Newsletter Editor: Kim Thornton [newsletter@spma.net](mailto:newsletter@spma.net)

Kim is currently working on the November/December 2012 Newsletter and reviewed the list of articles that will be incorporated into this issue including the OW Series Results, the Global Open Water



Swimming Conference, and the SPMS Coaches Clinic.

SPMS Top Ten Recorder: Kim Thornton [topten@spma.net](mailto:topten@spma.net)

Report posted on Website (see link below).

[http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20121018\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20121018_Top_Ten_Recorder_Report.pdf)

Kim submitted the results from the Santa Clarita and UCLA Swim Meets to the USMS website. She indicated that she is interested in hearing about any membership transfers as they affect the meet upload.

#### **Standing Committee Reports:**

Coaches Committee: Christine Maki [coaches@spma.net](mailto:coaches@spma.net)

Christine reported that the recent Coaches Clinic hosted by Conejo Valley Multisport Masters at Cal Lutheran University on September 29<sup>th</sup> went very well. There was an array of information presented including use of heart rate monitors and open water training basics. She said the clinic was well received by the attendees and that Las Vegas and La Mirada have both requested to host the event next year.

Marketing Committee: Anita Cole [marketing@spma.net](mailto:marketing@spma.net)

Anita reported that she and Jacquie presented at the Coaches Clinic. She said that the coaches were very enthusiastic. She pointed out that our coaches are SPMS's best marketing tool for increasing membership. Anita worked with Dan to put links on the SPMS website for ordering marketing materials and co-branded banners from USMS.

Meet Operations: Mark Moore [vicechair@spma.net](mailto:vicechair@spma.net)

Swim Meet Services Coordinator, Quartermaster, Awards: Trisha Commons [Trisha5swim@aol.com](mailto:Trisha5swim@aol.com)

Meet Operations:

Mark reported that he has heard from all of the meet hosts regarding the tentative meet schedule for 2013. Most of the meet dates have been confirmed with the exception of the UCLA and San Luis Obispo meets.

The on-line sanctioning process continues to go well and he would like to encourage new clubs to host new meets in new locations.

Swim Meet Services Coordinator:

Trisha reported that there were two swim meets since the last meeting – Santa Clarita and UCLA.

The Santa Clarita meet went well and there was one world record set.

The UCLA meet had several issues. They were short on help and did not have enough timers. Trisha did receive some assistance with deck meet entries and awards. Also, the meet administrator only allowed swimmers to enter 4 events even though the meet entry form allowed for entry of 5 events and those swimmers who entered on-line were allowed to enter 5 events. This caused confusion and a few issues and complaints during the meet.

There are 4 swim meets scheduled in November.

Trisha requested monies for a storage shed to store the swim meet equipment and supplies that she has been currently storing in her house – including awards (medals and ribbons), stop watches, lap counters, and paper entry forms. The storage location would have access between 6:00AM to 6:00PM and be locked using a combination lock or a key lock.

**-MSA – approved payment for a storage shed for storage of swim meet equipment and supplies not to exceed \$100 per month to start November 1, 2012.**



<b>Officials Committee:</b> Robert Mitchell <a href="mailto:officials@spma.net">officials@spma.net</a> No Report.
<b>Open Water Committee:</b> Tanya MacLean <a href="mailto:openwater@spma.net">openwater@spma.net</a> Tanya is working on finalizing the 2012 SPMS Open Water Series scoring. She attended the Global Open Water Swimming Conference in Long Beach and is writing an article for the Newsletter.  There was discussion regarding an incident at the Slam-the-Dam Open Water event. A swimmer was still swimming during the event over the stated time limit and they had to pull the swimmer from the water. The swimmer was disqualified due to failure to follow the rules and failure to complete the course in accordance with the rules. There was a question regarding options for the event director regarding this occurrence and future events. It was suggested that the event coordinator could contact Patty Miller at USMS regarding any potential legal issues or questions.
<b>Planning Committee:</b> Lucy Johnson <a href="mailto:lucyj6@mac.com">lucyj6@mac.com</a> Not present. No Report.
<b>Sports Medicine Committee:</b> Open No Report.
<b>Webmaster:</b> Dan Wegner <a href="mailto:registrar@spma.net">registrar@spma.net</a> Report posted on Website (see link below). <a href="http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20121018_Registrar_Report.pdf">http://www.spmastersswim.org/c/8B6A80C/file/meetings/2012/20121018_Registrar_Report.pdf</a>  Dan reported that three of the web domain names for SPMS are coming up for renewal: -spmastersswim.org -spmastersswim.com -southernpacificmastersswim.org The cost is approximately \$16 per year per domain name (or less for multiple year renewals).  There was discussion regarding keeping all or some of the domain names. The plan moving forward is to potentially drop two of the domain names (spmastersswim.com and southernpacificmastersswim.org) from the renewal. There will be an official motion and discussion at a future meeting regarding this topic.  There was also discussion regarding the email addresses attached to the domain renewals. The current email addresses are for the registrar and the webmaster. There was a question about potentially adding the email address for the treasurer in the future.
<b>-MSA – approved all Committee Reports.</b>
<b>OLD BUSINESS</b> None.
<b>NEW BUSINESS</b> Errol reminded everyone that the 2013 USAS Convention will be held in Anaheim, California on September 10-14, 2013. The USMS portion of the Convention is scheduled for September 11-14.  There was discussion regarding the SPMS-hosted Hospitality Suite at the USAS Convention. The Long



Beach Grunions hosted the Suite at the last Convention held in the SPMS region. There was a question regarding whether or not they would be willing to host again.

**Next meeting will be a face-to-face meeting instead of a conference call meeting and will be held on Thursday, November 15, 2012:**

**Annual SPMS Meeting  
El Torito Restaurant  
3301 Atlantic Avenue (north of 405 Fwy off Atlantic Exit)  
Long Beach, CA 90807**

**7:00PM Dinner followed by Business Meeting**

**Meeting Adjourned: 9:47 PM PDT**