



SPMS Meeting Minutes	
September 20, 2012	Called to Order: 7:43 PM PDT
Type of meeting	Monthly SPMS Committee Conference Call
Facilitator	Errol Graham - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Errol Graham (West Hollywood Aquatics) Vice Chair – Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacquie Cole (Long Beach Grunions) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Mary Beth Windrath Coaches Chair – Christine Maki (Covina Tri-Swim Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Quartermaster - Trisha Commons (Mission Viejo Nadadores) Open Water Chair - Tanya MacLean (Irvine Novaquatics) Sports Medicine Chair – Jessica Seaton (West Hollywood Aquatics) Michael Heather (Mission Viejo Nadadores) – USMS VP Admin. Chris Lundie (Santa Clarita Masters) T Sorenson (Mission Viejo Nadadores) Glenn Gruber (Rose Bowl Masters)
MSA	August 16, 2012 Meeting Minutes approved as amended.
<b>Officer Reports:</b>	
SPMS Chair: Errol Graham <a href="mailto:chair@spma.net">chair@spma.net</a>	
<p>Errol announced the results of the voting for the SPMS Contractors:            Registrar – Dan Wegner            Newsletter Editor – Kim Thornton            Top Ten Recorder – Kim Thornton            Swim Meet Services Coordinator – Trisha Commons            The new contractors will start their two-year terms on October 1, 2012.</p> <p>Errol inquired about the location for the upcoming SPMS Annual Meeting scheduled to be held as a face-to-face meeting on November 15, 2012 and whether or not the meeting could be held at the same venue as last year’s meeting in Long Beach. Jacquie agreed to check on this.</p> <p>Later during the meeting Jacquie requested monies to cover the deposit for the Annual Meeting venue.</p> <p><b>-MSA – approved monies for the deposit for the SPMS Annual Meeting venue not to exceed \$250.</b></p> <p>Errol asked each of the USAS/USMS convention delegates on the conference call to give an update on the convention to the committee:</p> <p>Christine Maki – attended the Level 1/Level 2 Coaches Certification workshop and the Practice Safe Swimming (Jim Wheeler) and Partnering with USA Swimming workshops. She also participated in the “Meet the President” (Nadine Day) meeting where one of the topics covered the sample job descriptions for LMSC volunteer positions.</p>	



Jessica Seaton – attended the Rules Committee meetings which were very long and prevented her from attending other workshops/meetings. She said the Rules meetings were very productive – they spent a lot of the time clearing up language and clarifying points as well as incorporating language regarding the electronic timing systems used in Omaha at the USMS Summer Nationals.

Trisha Commons – helped with the convention registration and check-in. She also helped stuff packets for the House of Delegates (HOD). She attended the History and Archives meetings and said that the banquet was nice being an Olympic year.

Chris Lundie – participated in the Open Water Committee meetings. He said that there were some new proposals coming up with regard to a national point system for open water events. He also helped video some of the seminars which will be posted on the USMS site.

Mike Heather – as USMS VP of Admin attended Board Meetings and House of Delegates Meetings. He was also involved with the committees that he is responsible for overseeing (Rules, Legislation, Championship, and Registration). Mike reported that the USMS National Championship Meets had been awarded for 2013, 2014, and 2015.

Mark Moore – attended the Level 3 Coaches Certification workshop and participated in the Championship Committee and Coaches Committee meetings. Mark also attended a workshop on Registration and Online Sanctions. He said that the SPMS delegates discussed ideas for hospitality and social events for the 2013 USAS/USMS convention that will be held in Anaheim and hosted by SPMS.

SPMS Vice Chair: Mark Moore [vicechair@spma.net](mailto:vicechair@spma.net)

No Report.

SPMS Treasurer: Bob Eberwine [treasurer@spma.net](mailto:treasurer@spma.net)

Reports posted on Website (see links below).

Treasurer's Report

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120920\\_Treasurer\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120920_Treasurer_Report.pdf)

Balance Sheet

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/201209\\_Balance\\_Sheet.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/201209_Balance_Sheet.pdf)

Income Statement

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/201209\\_Income\\_Statement.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/201209_Income_Statement.pdf)

Budget versus Actuals

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/201209\\_Budget\\_vs\\_Actuals.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/201209_Budget_vs_Actuals.pdf)

Bob reported that the LMSC cash balance was good and that he had contacted Ed Tsuzuki at USMS regarding documents for the DBA filing. He was also continuing to follow up with the SPMS delegates who had not been able to attend the USAS/USMS convention regarding return of their travel expense advances. Bob also said that since we missed the deadline for refunds of the convention registration fees, he would send the registration fee payments closer to the convention registration deadline in the future.

Regarding receiving monies for meet awards that were due, Bob reported that he had received a check from Santa Barbara and that he expected to receive the payment from Mission Viejo shortly. He said that he had not yet received payment from UCLA for the April SCY Meet awards.



SPMS Secretary: Robin Smith [secretary@spma.net](mailto:secretary@spma.net)

Robin worked with Errol on the voting process for the contractor bids. She received and totaled all the votes and sent the results to Errol.

SPMS Member at Large: Jacquie Cole [memberatlarge@spma.net](mailto:memberatlarge@spma.net)

Jacquie is working with Christine on the upcoming Coaches Clinic. She will be one of the presenters.

Jacquie said the USMS National Postal 3,000/6,000 Yards Event hosted by Long Beach Grunions is currently underway (Sep 15<sup>th</sup> to Nov 15<sup>th</sup>).

### Contractor Reports

SPMS Registrar: Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)

Report posted on Website (see link below).

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120920\\_Registrar\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120920_Registrar_Report.pdf)

SPMS Newsletter Editor: Kim Thornton [newsletter@spma.net](mailto:newsletter@spma.net)

Kim said that the September/October 2012 newsletter ran over 8 pages resulting in increased postage for the hard copy mailings.

She is currently working on the November/December newsletter and is planning to feature articles by Tanya on the Global Open Water Swimming Conference and by Jessica on a health topic. She is also looking for other people to contribute articles.

SPMS Top Ten Recorder: Mary Beth Windrath [topten@spma.net](mailto:topten@spma.net)

Report posted on Website (see link below).

[http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120920\\_Top\\_Ten\\_Recorder\\_Report.pdf](http://www.spmasterswim.org/c/8B6A80C/file/meetings/2012/20120920_Top_Ten_Recorder_Report.pdf)

Mary Beth said that the meet paperwork is all caught up and that she would be submitting the SPMS LCM Top Ten List before the deadline. She thanked the committee for the opportunity to serve as the SPMS Top Ten Recorder for the past two years. She also said that she appreciated the opportunity to see how a large LMSC functions.

### Standing Committee Reports:

Coaches Committee: Christine Maki [coaches@spma.net](mailto:coaches@spma.net)

Christine reminded everyone that the 2<sup>nd</sup> Annual SPMS Coaches Clinic was being held on Saturday September 29<sup>th</sup> at Cal Lutheran University from 9:00AM to 2:00PM. She reviewed some of the featured speakers and topics and said that 18 people had signed up for the clinic to date. Christine also announced that Conejo Valley Multisport Masters had invited all interested attendees to join their 7:30AM to 8:30AM practice before the clinic.

Later during the meeting, Christine wanted to notify the Committee regarding the amount of the meal catering for the Coaches Clinic. She estimated that \$375 would cover breakfast and lunch to be catered by Cal Lutheran University.

**-MSA – approved catering budget for the SPMS Coaches Clinic in the amount of \$375. Note that this is not an additional amount, but is covered in the monies previously approved for the Coaches Clinic.**



Marketing Committee: Anita Cole [anita.chixwithstix@gmail.com](mailto:anita.chixwithstix@gmail.com)

Anita said the Long Beach Press-Telegram had confirmed they would be covering the upcoming Global Open Water Swimming Conference. She has sent out letters to college coaches encouraging their swimmers to join SPMS/USMS so that they could continue to train during the summer months and holidays. Anita has also sent requests out to the SPMS club reps requesting team photos, especially from meet hosts, for the calendar. And she is looking into ordering swim caps with the SPMS logo.

Meet Operations: Mark Moore [vicechair@spma.net](mailto:vicechair@spma.net)

Meet Coordinator, Quartermaster, Awards: Trisha Commons [Trisha5swim@aol.com](mailto:Trisha5swim@aol.com)

Meet Operations:

Mark said that he is working on the 2013 meet schedule. He said that he had contacted the reoccurring meet hosts to approve their dates first. There are three hosts who would like to change their dates. Mark said that there are two bidders so far for the 2013 SPMS SCY Championships and that any other bids should be forwarded to him.

He also reported that the online meet sanctioning process was going pretty well and that there will be an online sanctions fee payment system using Club Assistant coming soon.

Mark said that he was told the UCLA checks had been mailed to SPMS for the sanctions fee and meet awards. Bob said that he had only received the check for the sanctions fee. Bob also pointed out that there were W-9 issues with UCLA due to the DBA and issuing payment to "SPMS" versus "SPMA".

Meet Coordinator:

No Report as there have been no swim meets since last month's meeting.

Trisha had a question regarding the upcoming UCLA meet and how to handle the meet awards and ribbons since we have not yet received payment for meet awards and ribbons from the meet UCLA hosted in April.

Officials Committee: Robert Mitchell [officials@spma.net](mailto:officials@spma.net)

Not present. No Report.

Open Water Committee: Tanya MacLean [openwater@spma.net](mailto:openwater@spma.net)

Tanya reported on the Corona Del Mar Don Burns Open Water Swim. She said approximately 100 people stopped by the coordinators table. All participants already had USMS membership, but others expressed interest and picked up applications. Many took information on the SPMS Open Water Series. Everyone stopped by the snack table after their swim.

Tanya will be attending the upcoming Global Open Water Swimming Conference in Long Beach. She will write an article and provide pictures for the SPMS Newsletter.

She has started tabulating the scores for the SPMS Open Water Series and will wait for the Slam-the-Dam results to finalize the totals.

Planning Committee: Lucy Johnson [lucyj6@mac.com](mailto:lucyj6@mac.com)

Not present. No Report.

Sports Medicine Committee: Jessica Seaton [JSeaton@aol.com](mailto:JSeaton@aol.com)

Jessica told the committee that she was going to take one year off from the Sports Medicine Committee due to her upcoming studies. The committee will need a replacement for the chair position. She will try to participate as her schedule allows and will continue as the liaison to the USMS Rules and Sports Medicine Committees.

Webmaster: Dan Wegner [registrar@spma.net](mailto:registrar@spma.net)



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**-MSA – approved all Committee Reports.**

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**Next conference call meeting will be held on Thursday, October 18, 2012 at 8:00 PM**

**Meeting Adjourned: 8:42 PM PDT**